

Constitution Committee

Agenda

Date: Thursday, 20th September, 2018
Time: 2.00 pm
Venue: Committee Suite 1,2 & 3, Westfields, Middlewich Road,
Sandbach CW11 1HZ

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and in the report.

It should be noted that Part 1 items of Cheshire East Council decision-making meetings are audio recorded and the recordings are uploaded to the Council's website.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**
2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

In accordance with paragraph 2.32 of the Committee Procedure Rules, a period of 10 minutes is allocated for members of the public to address the meeting on any matter relevant to the work of the Committee. Individual members of the public may speak for up to 5 minutes but the Chairman or person presiding will decide how the period of time allocated for public speaking will be apportioned where there are a number of speakers. Members of the public are not required to give notice to use this facility. However, as a matter of courtesy, a period of 24 hours' notice is encouraged.

Members of the public wishing to ask a question at the meeting should provide at least three clear working days' notice in writing and should include the question with that notice. This will enable an informed answer to be given.

4. **Member Speaking**

To provide an opportunity for any member to speak in relation to any aspect of the constitution.

5. **Minutes of Previous meeting** (Pages 3 - 6)

To approve the minutes of the meeting held on 28th June 2018.

6. **Community Governance Review** (Pages 7 - 14)

To consider a report on progress with a number of parish and town council governance matters, which recommends that these matters be included in a Borough-wide Community Governance Review.

7. **Public Rights of Way Public Path Orders: Change to Scheme of Delegation** (Pages 15 - 18)

To consider a proposed amendment to the scheme of delegation in order that the determination of non-contentious Public Path Order applications can be undertaken by the Executive Director – Place in consultation with the Chairman and Vice Chairman of the Public Rights of Way Committee.

8. **Shared Services Joint Committee Terms of Reference** (Pages 19 - 26)

To consider a report on revised terms of reference for the Shared Services Joint Committee.

9. **Living Document Changes to the Constitution** (Pages 27 - 36)

To consider a report on progress with a number of issues relating to the constitution which were raised during the review of the constitution or which have since emerged as issues needing to be addressed.

10. **Proposed Changes to Grant Application Process** (Pages 37 - 42)

To consider a report on proposed changes to the grant application process.

THERE ARE NO PART 2 ITEMS